

**R C Hinsdale Elementary
SBDM Council Meeting
September 10, 2020
4:00 pm
Gym Lobby and Google Meet**

i. Roll Call

- a. Jami McQuerry -Absent Lauren Cottengim -Teacher
- b. Emily Harmon - Teacher Angie Smith - Parent
- c. Elisabeth Chiang - Parent
- d. Dr. Angela Castleman - Principal
- e. Kyle Chevalier - Recording Secretary

ii. Opening Business

- a. Agenda - For item D (New Business) - We will review the updated school guidance document. Mrs. Cottengim gave the first motion to approve and Mrs. Smith gave the second.
- b. August Special Meeting Minutes - A motion to approve the minutes was made by Mrs. Smith and Mrs. Chiang gave the second.
- c. Good News - Dr. Castleman shared that we have resolved most of the technology issues related to the start of the school year. We are getting a limited number of calls related to technology support. Our parents, teachers, and students are working extremely hard to ensure this synchronous learning has been successful. We are on track for the September 28th, 2020 return to in-person return to school. The school is continually getting safety updates, as part of our summer school construction.
- d. Public Comment - N/A

iii. School Improvement Planning Report - No actions taken.

iv. Budget Report & Approval - The budget report has been included in the SBDM meeting document. Mrs. Chiang asked if the fourth grade textbooks were returned and if the school would need to purchase additional materials. Mrs. Smith inquired whether or not PTA has been discussing fundraising for the 2020-21 school year. A motion to accept the budget report was given by Mrs. Chiang and Mrs. Cottengim gave the second.

v. Program Review Reports - No actions taken.

vi. Other Committee Reports - No actions taken.

vii. Bylaw or Policy Report or Review

- a. By Law Review to Update Required Agenda Items - The council reviewed the SBDM by-laws to review final agenda items. In the current language, we have some categories that are no longer relevant. Dr. Castleman reviewed the document and the council discussed additions or the removal of items to the agenda. September 10, 2020 marked the first read of the Policy Report and Review. The council will complete a second reading in October 2020.
- b. School Day and Schedule Policy - Dr. Castleman mentioned that she is hearing a lot of questions regarding whether we could utilize a block schedule to ensure students are on the same lunch/recess schedule during synchronous learning. Mrs. Chiang has noticed the difficulties, as a parent, working off three different grade-level schedules. The council discussed offering more flexibility to the daily schedule in the event of a synchronous learning. September 10, 2020 was the first read. The council will complete a second read in October 2020.

viii. New Business

- a. Report Card Approval - The council reviewed the School Profile Report for R.C. Hinsdale Elementary School for the 2019-20 school year. Mrs. Harmon gave the first motion to approve the School Profile Report and Mrs. Cottengim gave the second. The council members will sign the document and it will get sent to the district office.
- b. Enrollment numbers - The council reviewed the current enrollment numbers (521 total students).
- c. Math Curriculum Timeline - Each grade level team had input into discussing our current Math curriculum timeline. Every team felt the need to wait on the timeline. Mrs. Cottengim discussed that the district could be inserting new digital, online common assessments.
- d. Updated School Re-Entry Guidance Document Review - Dr. Castleman reviewed some minor changes to the R.C. Hinsdale and KCSD Re-Entry Guidance document. All students (K-12th) and teachers will have to mask all day while at school. R.C. Hinsdale Elementary will implement mask breaks outside (weather permitting) once the students are back in the building. Mrs. Harmon mentioned the fact that certain students (A/B model) will not get certain specials because of our model. Mrs. Cottengim asked when the

plans will be finalized for re-entry so teachers are certain on what the protocols are for school.

ix. Adjournment

Mrs. Cottengim gave the first motion to adjourn and Mrs. Harmon gave the second. Consensus was reached.