

R C Hinsdale Elementary
SBDM Special Council Meeting
August 21, 2020
11:00 am
Gym Lobby & Google Meet

i. Roll Call

- a. Jami McQuerry -Teacher Lauren Cottengim -Absent
- b. Emily Harmon - Teacher Elizabeth Chiang - Parent
- c. Angie Smith - Parent
- d. Dr. Angela Castleman - Principal
- e. Kyle Chevalier - Recording Secretary

ii. Opening Business

- a. Agenda - A motion to approve the agenda was made by Mrs. Harmon and Mrs. Smith gave the second.
- b. July Special Meeting Minutes - A motion to approve the minutes was made by Mrs. Harmon and Mrs. Smith gave the second.
- c. Good News - Dr. Castleman shared that we have had a wonderful week of Meet the Teacher Nights. We feel confident that we are ready for the start of school on Monday thanks to the hard work from the teachers, staff and custodial staff. Our safety construction at Hinsdale is wrapping up and this has been the districts one priority this summer.
- d. Public Comment - Tiffany Strah asked a question regarding whether families will be notified on how many students will be in each class before in-person classes' resume. Mrs. Smith (SBDM parent representative) mentioned added more detail in minutes from SBDM meetings regarding how the minutes capture the meetings. Mrs. Smith (SBDM parent representative) mentioned having a document to allow parents/families quick access to how they can be more involved in the SBDM process. Mrs. McQuerry mentioned looking at the KDE recommendations regarding Virtual learning and keeping it near 15-20 students per homeroom class. Mrs. Smith mentioned looking at the current agenda and making changes to items that we usually mark 'no actions taken.'

iii. School Improvement Planning Report - No actions taken.

- iv. Budget Report & Approval - The budget report has been included and is available for everyone to review. A motion to accept the budget report was given by Mrs. Smith and Mrs. Harmon gave a second.
- v. Program Review Reports - No actions taken.
- vi. Other Committee Reports - No actions taken.
- vii. Bylaw or Policy Report or Review
 - a. School Schedule - The Kenton County School District has made a change to the 2020-21 school day calendar. School will now begin at 8:50 AM and end at 3:30 PM. Dr. Castleman answered a question regarding whether we will continue to look at our master schedule throughout the synchronous model and make necessary changes with SBDM recommendations. Mrs. Smith gave the first motion to approve and Mrs. McQuerry gave the second.
- viii. New Business
 - a. SBDM Annual Paperwork Completion - The council received the following documents and acknowledged the following: Managing Government Records: A Cooperative Understanding, The Kentucky Open Records and Open Meetings Acts, Proof of Receipt, 158.183, 158.195, and the Kentucky Revised Statute 61.823. These documents will be filled out by all SBDM members.
 - b. Enrollment Numbers - The council reviewed the current R.C. Hinsdale Enrollment numbers (534 total students). Mrs. McQuerry gave the first motion to approve and Mrs. Harmon gave the second.
- ix. Adjournment

Mrs. Chiang gave the first motion to adjourn and Mrs. Smith gave the second. Consensus was reached.