

**Dixie Heights High School**  
**SBDM Approved Meeting Minutes**  
**March 13, 2017**  
**Conference Room, 4:00 p.m.**

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- Karen Hendrix brought the meeting to order at 4:02 p.m. The following council members were present: teacher representatives – C. Welch, J. Henry, R. McCormick; parent representatives – Toni Bluemlein, Elise Schowalter, Marcia Tyler; principal—Karen Hendrix. Lafon Benton, Secretary.

#### **Approval of Agenda**

- Reviewed March Meeting Agenda. C. Welch motioned to approve the agenda; T. Bluemlein seconded. Consensus was reached.

#### **Approval of February Meeting Minutes**

- Reviewed February unapproved meeting minutes. J. Henry moved to approve the minutes; E. Schowalter seconded. Consensus was reached.

#### **Approval of Budget**

- Council reviewed budget. C. Welch made a motion to approve; R. McCormick seconded. Consensus was reached.

#### **Good News**

- The Symphonic Band performed at the KMEA Band Assessment last Thursday and received unanimous Distinguished ratings from the judges on both the prepared music and sight-reading, including a very rare 1+ from the judge.
- At the Mason Co. Track Meet, the Dixie Girls Track Team finished 3<sup>rd</sup> out of 17 teams, and the Boys Track Team finished 4<sup>th</sup> out of 18 teams.
- At the KTCCCA Indoor State Championships, the Dixie Girls Track & Field Team finished as the Indoor State Runners-Up. The Dixie Girls broke 5 indoor records and set 31 season indoor best times/marks.
- The Dixie Swim Team finished 4<sup>th</sup> at State Competition.
- Dixie's Odyssey of the Mind Team competed in the regional tournament, with Dixie Structure finishing 1<sup>st</sup>, Dixie Vehicle & Dixie Classics finishing 2<sup>nd</sup>, and Dixie Performance finishing 4<sup>th</sup>.
- Kellie Knasel was accepted to the Spirit of Atlanta Drum Corps.
- The Dixie Wrestling Team finished 10<sup>th</sup> out of 93 teams at the State Tournament.
- The Dixie Forensics Team is going to State!

- The Future Problem Solving Team is finishing State competition this week.

### **Public Comment**

- none

### **OLD BUSINESS**

- **Prep/Prep +**
  - Ms. Hendrix shared that since Dixie offers “pre-Cal honors,” we need to differentiate & adjusted the wording on the Prep/Prep + Acceleration Plan.

### **NEW BUSINESS**

- **Student Achievement Report/Data—Program Review**
  - K. Hendrix shared updates that Dixie’s P.E. instructor has reached out and the department is working on plans to include an instructor for dance in the future.
- **Instructional & Non-Instructional Staff Time**
  - K. Hendrix shared that this is a required policy and the current SBDM policy doesn’t include all necessary aspects, including respect for state certifications. She then shared a sample and a draft of a policy that would include the required stipulation(s).
  - As the draft policy was read, T. Bluemlein moved to approve for first reading; R. McCormick seconded. Consensus was reached.
- **School Space**
  - K. Hendrix shared that it is also required that a policy exist regarding this topic. She also shared the current policy regarding the use of building space, a sample from another school and a draft.
  - As the draft policy was read, E. Schowalter moved to approve for first reading; J. Henry seconded. Consensus was reached.
- **PD Plan**
  - K. Hendrix shared the current draft for the PD plan for the upcoming school year, including a 2 PD days to be completed in departments, 6 hours each, 6 hours possible through PGA, 3 hours classroom management strategies & 3 hours of flex time. Dates are still TBD.

- **Allocations & Section 7 Request**

- K. Hendrix shared the early information, noting that she had not had her allocations meeting with a district representative. The preliminary projected enrollment for next year is over 1500, which could equate to the need to add more teachers. As student schedule requests are entered, there will be more information available regarding sections needed in each subject area. Currently, we are allocated for 58 teachers for next year, using the new allocation formula/26:1 ratio.
- Council discussed the principal's invitation to give input on a draft Section 7 request. The council agreed to the .5 teaching positions being allocated for an ICE teacher and a freshman coordinator. The draft Section 7 request contained a .5 teacher position being allocated for a CCR instructional assistant position, however, the council gave input that they felt it would be better to request a full teaching position for this area instead. Council also discussed the needs in the community to hire technically trained students, and future opportunities for a possible Career Fair for Dixie students. Council also discussed the need to be conservative when making choices regarding proposed allocations.

- **Course Book Revision**

- K. Hendrix shared page 9 of the course book and discussed the need to rename the "Kentucky Scholars Diploma" as the State Dept. of Education no longer has such a diploma. She proposed to call it the "Dixie Scholars Diploma," C. Welch motioned to approve the change; T. Bluemlein seconded. Consensus was reached.

- **Consultation for hiring—Closed Session**

**KRS 61.810 (c) or (f)**

- **The Council was in Closed Session from 5:05-5:17.**

- **Committee Reports**

- K. Hendrix shared out about the latest from the Committees:

--**Curriculum**—Discussed the new alternate assessment standards and how regular ed. teachers can assist with these students

--**Student Climate**—reflected on what we are doing well with school climate plus ideas to improve our school climate; requested to elicit feedback from their students on the school's climate

--**Staff Climate**—discussed Teacher Tickets

--**Student Services**—discussed mentoring for students

K. Hendrix made a motion to adjourn. C. Welch seconded the motion. The meeting was adjourned at 5:25 p.m.

Respectfully Submitted,  
Lafon Benton