

Dixie Heights High School
SBDM Approved Meeting Minutes
June 5, 2017
Conference Room, 4:00 p.m.

- Karen Hendrix brought the meeting to order at 4:05 p.m. The following council members were present: teacher representatives – J. Henry, R. McCormick, C. Welch; parent representative – T. Bluemlein; principal—Karen Hendrix; L. Benton, Secretary.

Approval of Agenda

- Reviewed June Meeting Agenda. C. Welch motioned to approve; J. Henry seconded. Consensus was reached.

Approval of May Meeting Minutes

- Reviewed May unapproved meeting minutes. R. McCormick motioned to approve the minutes; J. Henry seconded. Consensus was reached.

Approval of Budget

- Council reviewed budget. C. Welch made a motion to approve; R. McCormick seconded. Consensus was reached.

Good News

- Graduation of the Class of 2021 went well and Ms. Hendrix congratulated all parties involved.
- Dixie's Odyssey of the Mind Vehicle Team finished 21st at World Finals.
- Alaina Moore and Annie Atkinson made it to KHSAA State Doubles Tennis Tourney in Lexington. They won their first round match.
- The Boys Baseball Team advanced to the regional semi-finals.
- The Girls Softball Team advanced to the regional finals.
- The Girls Track Team had a few members make it to state tournament but no one placed.

Public Comment

- Amy Ring commented on the senior activities and graduation discussion item. She shared 5 proposed policies that could address concerns in this area.

OLD BUSINESS

- **Student Achievement Report/Data**
 - K. Hendrix shared the Program Review Assurances document with council. She shared that the document gives evidence and assurances that all necessary work has been completed for the Program Review. SBDM members present signed the document.

NEW BUSINESS

- **Senior Activities & Graduation Discussion**
 - K. Hendrix shared that there will be a meeting on June 26th with administration, teachers, counselors, and other stakeholders to discuss problem solving to address issues raised during the Public Comment portion of this SBDM meeting.

- **Civics Test Requirement**
 - K. Hendrix shared that, beginning in the 2018-19 school year, all public high school students must pass a civics test to receive a diploma. The test, made up of 100 questions from the US Citizen and Immigration Test, will be prepared or approved by the local Board of Education and administered by the public high schools in each district.

- **Review of Policies**
 - Ms. Hendrix reviewed with council the required SBDM policies and current policies in place, as well as those missing or in need of amendment to ensure compliance.

 - **Instructional & non-instructional staff time**
 - Council discussed adding the phrase, “respect to state certification requirements” to the current policy. C. Welch motioned to approve first reading of amended policy. R. McCormick seconded. Consensus was reached.

 - **School day & week schedule**
 - Council added policy stating, “Our schedule will respect the beginning of ending times of the school day and school calendar year as established by the Board of Education.” R. McCormick motioned to approve first reading. J. Henry seconded. Consensus was reached.

 - **School space use**
 - Council reviewed current policy and discussed adding “Subjects that require specific classroom configurations shall be given priority,” and “Special education class assignments shall meet federal guidelines.” C. Welch moved to approve the policy as amended for first read. R. McCormick seconded. Consensus was reached.

 - **Student assignment**
 - Council reviewed current policy and discussed amending the policy to read, “Each student is alphabetically assigned to a specific guidance counselor who supervises his/her class choices and ensures that each student has access to the entire curriculum. Student assignment to classes will also respect the special requirements of state and federal laws on the education of exceptional children.” C. Welch moved to approve the first read of the policy as amended. J. Henry seconded. Consensus was reached.

- **Consultation for Hiring**
 - K. Hendrix shared that there are currently openings in English, Chemistry, CCR, Business, collaborative Special Education, Special Education Instructional Assistants, and Media Arts.

- **Consultation for Hiring—Closed Session** **KRS 61.810 (c) or (f)**
 - **The Council was in closed session from 4:54-5:08.**

K. Hendrix made a motion to adjourn. C. Welch seconded the motion. The meeting was adjourned at 5:09 p.m.

Respectfully Submitted,
Lafon Benton