

October SBDM Meeting Minutes

approved

Caywood Elementary School

October 30, 2019

5:00PM

OPENING BUSINESS

- Reading of the Mission Statement: Members Present: Kim Mott, Amber smith, Michelle Robbins, Brittany Hoersting, Shari Kilmer, Jackie Mueller and Josh Blair.
- Visitor: Savannah Shepard
- Approval of Agenda for October 30th Regular Meeting Amber motions to accept, Shari seconds. Consensus reached.
- Approval of Minutes from Special Meetings on October 2nd, October 17th and October 24th. Brittany motions to accept, Jackie seconds. Consensus reached.
- Good News- **Welcome to our New Members! Business Engagement Tour and Fundraising Successes!**
- Public Comment

COMMITTEE REPORTS

- *PBIS-reviewed the minutes from the October 29, 2019 meeting.
- *System 44/Read 180- Met October 24th- Cannot submit agenda due to Student Names.
- *Mott Squad-reviewed the Mott Squad minutes from October 28, 2019.
- *Health and Wellness-reviewed minutes from the October 8, 2019 meeting.

OLD BUSINESS

- **2nd Reading of Writing Policy for Approval-final review of policy. Amber motions to accept the policy as written. Josh seconds. Consensus was reached. Policy was signed and will be sent to KDE.**

NEW BUSINESS

- Budget Reports- Michele Thornberry- Fundraiser Money-review of budget explanations provided by Michele Thornberry. Purchases that were outside of the budget and other purchases were discussed, as well as, donations to our school to be added to our budget.
- Current Enrollment Numbers-review of Student Enrollment Summary Report.
- Student Fee Approval: 4th Grade ISpace-approval needed for the ISpace Field Trip. Shari motion to approve. Jackie seconds the motion. Consensus was reached.

- Student Achievement Data Reporting: FALL **MAP and KPREP-Data Dashboard was introduced and reviewed. Reviewed and compared MAP scores from Fall, 2019 and 2018. Reviewed the 2018 KPREP scores.**
- **CSIP Phase II**(Needs Assessment, Safety, and Assurances)-Review of KPREP percentages per grade level, per subject in year 17/18 and 18/19-Reviewed the Assurance Report, Safety Report, and Needs Assessment Report from the CSIP. Britney motions to accept, Michelle seconded the motion. Consensus was reached.
- Sight Word Policy Review: Policy 1.2-decided to charge to the Curriculum and Instruction Committee to review and revise.
- Assessment of Student Progress Policy Review: Policy 1.6-decided to charge to the Curriculum and Instruction Committee to review and revise. Jackie motions to approve the charge to Curriculum and Instruction for BOTH policies. Brittany seconded the motion. Consensus reached. A draft of both policies is expected by December 11 SBDM meeting.

Motion to end the meeting at 7:00 pm by Shari Kilmer.
Amber Smith seconded the motion.
Consensus reached. Meeting adjourned.

SET October AGENDA

Regular Meeting Date is November 20, 2019