

## **Caywood Elementary SBDM Meeting Minutes**

**Approved**

**July 31, 2019**

**4:30PM**

**Conference Room**

Members Present: Kim Mott, Josh Blair, Shari Kilmer, Amber Smith, Brittany Hoersting, Megan McElheney

Others Present: Jerry Cline, Michele Thornberry, Elizabeth McIntosh

At 4:31PM Kim motioned to call the meeting to order, Amber seconded the motion. Consensus was reached.

### **OPENING BUSINESS**

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- Reading of Mission Statement (All members read aloud).
- Council reviewed the July 31st agenda.
- Kim motioned to move Elizabeth and then Michele to the top of the agenda. Motion to approve by Shari, seconded by Megan, consensus was reached.
- Approval of Minutes July 17th: Motion to Approve the Minutes- Shari; seconded by Amber, approval by consensus.
- Good News: New staff positions discussed. New grants discussed. Business engagement tour discussed.
- Public Comment: Ms. Mott asked for Public comment, none was received.

### **COMMITTEE REPORTS**

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- No Committee Reports to due Summer Break

### **OLD BUSINESS**

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- Staffing Updates discussed by council.
- Review of Current ByLaws and Committee Policy (as discussed in Training on July 8th). Council reviewed the bylaws. The wording in D. preliminary agenda bylaw (VII Conduct at Meetings) will be updated. Committees will continue to turn in agendas prior to the Committee meeting. Committees that we are keeping were discussed. The following Committees will be revised, KYCID will be changed to PBIS, Primary Program review will be taken out, The Special Education/RTI Committee will now be called the Special Education Committee, MTSS Committee. Assessment will be added to Curriculum and Instruction. A few wording revisions were discussed.

## **NEW BUSINESS**

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- Approval of PE Curriculum Addition- Golf- Elizabeth McIntosh presented the First Tee Golf program. Motion to Approve The First Tee Golf PE curriculum addition- Megan; seconded by Brittany, approval by consensus.
- Current Enrollment Numbers were shared with Council. At this point enrollment is down compared to last year. New enrollments are continuing to roll in on a daily basis..
- Budget Reports were shared with Council...School Activity budget and SBDM budget were discussed.
- 2nd Reading of Caywood Homework Policy. Motion to Approve- Shari; seconded by Brittany, approval by consensus.
- Approval of Supplemental Positions for the 2019-2020 School Year. Motion to Approve- Shari; seconded by Amber, approval by consensus.
- Master Schedule for the 2019-2020 School Year. Motion to Approve- Brittany; seconded by Megan, approval by consensus.
- Review of **Parent Handbook** for 2019-20 School Year. Motion to Approve- Shari; seconded by Josh, approval by consensus.
- SBDM Meeting Dates for the 2019-20 School Year
- Member Binders- Council updated binders for 2019-2020 School Year

At 6:31 Kim motioned to adjourn the meeting, seconded by Brittany, approval by consensus. Meeting was adjourned.