

Dates and locations for set for 2016 Regional Coordinator Trainings

The annual Kentucky Department of Education Regional SBDM Coordinator Training dates and locations have been set. There will be only one morning session this year, which will begin at 9 a.m. and last until noon. ALL coordinators and trainers (new and experienced) will need to attend one of the regional training sessions. See chart below for more details.

New coordinators and trainers (those with less than three years of coordinator experience) will also need to enroll in a webinar session. Webinar sessions will provide an introduction to SBDM, background on SBDM laws and guidance on election procedures and will share information on your role as SBDM coordinator. This webinar will also be open to any experienced coordinator who would like to attend as a refresher course. **All new coordinators and trainers will need to attend one live session and enroll in one webinar session.**

Regional Session		
Shelbyville	Wednesday, March 2	Ohio Valley Educational Cooperative (OVEC)
Lexington	Thursday, March 3	Kentucky Education Development Corporation (KEDC Lexington)
Cold Spring	Tuesday, March 8	Northern Kentucky Cooperative for Educational Services (NKCES)
Ashland	Wednesday, March 9	Kentucky Education Development Corporation (KEDC Ashland)
Corbin	Monday, March 14	Southeast South Central Education Cooperative (SESC) *Corbin Center
Eddyville	Monday, March 21	West Kentucky Educational Cooperative (WKEC)
Bowling Green	Tuesday, March 22	Green River Regional Educational Cooperative (GRREC)

Webinar Sessions
March 1
March 16
March 29

The live training sessions will be a hands-on approach to policy work and will include updated General Assembly information for 2016, KDE SBDM Training Module information and updates and verification database updates and will serve as a networking opportunity for council coordinators to share what is working within their SBDM councils. This session will also provide KDE SBDM trainer endorsement for the 2016 training year.

Due to space at training locations, it is requested that attendance be limited to the district SBDM coordinator or designee. All training registrations will be on a first-come basis, so it's recommended that district coordinators register early. When registering, an email should be sent to kdesbdmproject@education.ky.gov with the attendee's name and the preferred location. A confirmation will be sent upon the completion of registration. No phone registrations will be accepted. **The registration for each location will close after 35 participants have registered. Some sessions are close to filling up, so please register as early as you can.** Any questions regarding trainings or locations should be directed to the email listed above or to a KDE SBDM consultant.

You will also need to register for the webinar if attending. To register for the webinar, please email [Ashlie Cox](mailto:Ashlie.Cox@kde.ky.gov).



Staffing allocation dates and reminders

Tentative staffing allocations should be sent to school councils by March 1, with a final allocation date of May 1. If a district plans to revise its staffing formula for the 2016-17 school year, it will need to send its updated staffing allocation worksheet to KDE for approval. [These updates can be emailed to \[Natasha Napier\]\(#\). A sample staffing allocation worksheet can be found \[here\]\(#\). Please allow time for KDE to review the allocations prior to May 1.](#)

Verification database reviews

We are currently reviewing the SBDM verification database to look for any discrepancies or missing information. You may be receiving an email from an SBDM consultant asking for clarification or additional information.

KASC – a wonderful resource

The Kentucky Association of School Councils (KASC) is a nonprofit membership organization supporting schools as they work to help students succeed. Our membership includes more than 800 schools from across the state. In 106 districts with 100 percent school membership, the district also has access to member benefits.

As part of KASC, members receive:

- a sample monthly agenda which includes a reminder of state deadlines for council work
- access to its members-only resources with tools for SBDM and for improving teaching and learning
- updates on statewide issues impacting councils, such as assessment and accountability
- advice on laws and regulations and how to use the council process to improve student

achievement

The KASC staff listens to members' needs and creates user-friendly services (discounted for KASC members) to improve the quality of SBDM work. Some examples include:

- an election toolkit with sample forms for each part of the election process
- policy and bylaw kits, with samples and guidance
- data analysis tools and training
- research-based teaching and learning strategies

KASC provided top-quality services in a quick, friendly manner and always look for practical solutions and proven results to help schools and districts.

For more information about KASC, email kasc@kasc.net or visit its website www.kasc.net. You can also follow KASC on [Facebook](#) and Twitter [@KASC-KY](#).

SBDM update

It is with great sadness that we announce the retirement of our dear boss and beloved colleague Judy Littleton, branch manager of the Planning Branch at KDE. Judy has dedicated many years of service to teaching and the behind-the-scenes work associated with education. If you have a chance, please email [Judy](#) to thank her for her commitment to SBDM and council work across the state. She has certainly given sound guidance to many districts throughout Kentucky.

Please continue to rely on Natasha Napier and Ashlie Cox for your SBDM needs. As your consultants here at KDE, we humbly ask for your patience as we make the transition without Judy's expertise and knowledge readily available.

**Office of Next Generation
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