

SBDM Training Verification

All training verification data needs to be entered by November Nov. 1. We have had several issues with the verification site, but now we have a site that works if you are logged into a school KETS network. Please use the link below or the link that is on the SBDM webpage to enter all your data for the 2015-16 training cycle. If you get an error while accessing the page, please close out of the browser and try again in 5 to 10 minutes.

If you have any questions or run into any errors, please contact [Ashlie Cox](#).

[SBDM Verification Database](#)

Coaching Positions and SBDM

Questions often arise as to the school council's consultation role with extra duty coaching positions.

When coaching a team is merely an additional extra duty assignment to an existing instructional teaching position, posting of the extra duty assignment may not be required. It is best to check your local board policy for exceptions.

However, when a full-time instructional teaching position is either created or vacant and an extra duty coaching assignment is considered attached or part of that position, the coaching duties should be posted as part of the position description. As standard practice, if extra duties are attached to a specific instructional position and that position is vacant, then consultation would be applicable. An example of this is as follows:

Alpha High School has an opening for a physical education/health education teacher. This teacher would also be responsible to coach the girls' volleyball team.

In this case, since the extra duty is attached to the specific teaching position, the teacher/coach would be selected by the principal after consultation with the school council.

If extra duties are not attached to a particular instructional position, then consultation may not be applicable. However, this is on a case-by-case basis.

If a district has coaching positions that span multiple schools, such as a middle school and high school boys' basketball coach, then that extra duty is considered districtwide and the coach may be selected by a district athletic director.

SBDM Update



Natasha Napier joins the Office of Next Generation Schools and Districts this month as an SBDM program consultant. Natasha comes to the office with nine years of classroom teaching experience. Natasha received her bachelor's degree in English teaching and a master's degree in education from Eastern Kentucky University. Additionally, she has

a post-baccalaureate degree in paralegal studies from Sullivan University.

Prior to joining KDE's staff, Natasha served as a disability adjudicator for Disability Determination Services. Natasha lives in Louisville with her husband, Jon, and their dog, Kevin. Natasha has a passion for educational policies and student achievement. In her spare time, Natasha enjoys traveling, reading and organizing. Natasha can be reached by phone at (502) 564-3791, ext. 4010, or via email at natasha.napier@education.ky.gov.

SBDM Minority Data

Schools that have 8 percent or greater minority membership in their student population, based on the Superintendent's Annual Attendance Report (SAAR), are required to have minority membership on their school council [KRS 160.345(2) (b)2]. Notification for schools, based on this data, can be found on the KDE SBDM web page or by following this [link](#).

If your school councils require the addition of a minority parent and teacher member, the principal, based on the statute, must work with parent and teacher organizations to select minority parent and teacher representatives. This will increase the membership of the school council to eight (one administrator, three parents and four teachers). If you have questions, please contact [Natasha Napier](#).

