

IPad Tips, Tricks and Resources

My favorite app is <http://applist.me>

Here is an example of a list of apps that a Scott County media specialist put together.

<http://www.applist.me/spKfvA>

When I config an iPad for a staff member I always add the iPad academy to the desktop. It is a great source for online learning with iPads. <http://ipadacademy.com/>

Here are some tips and tricks that you will find handy:

- Multitasking - to move easily between applications double tap home button for last apps used
- Close running apps by double tapping home button, tap & hold an app, tap the minus sign of the apps you wish to close
- Tap home and sleep/wake buttons simultaneously for a screen shot
- Swipe left of the home screen for a search bar
- Replace a misspelled word by tapping word, select it, tap replace (may need to tap more first) to see word suggestions, select new word
- Define a word by tapping word, select it, tap define to see the definition
- To lock orientation double tap home, swipe to left, tap orientation button
- Create folders by tap and holding apps until they jiggle, then combine with another app -can rename folder
- Use AirPrint and an HP AirPrint ready printer for printing right from your iPad (iPhone and iPod) using share button (do desk jet so you are not in violation of the printer contract)
- Copy & Paste by double tapping text, stretch to capture more text, tap four times to copy whole paragraph
- Make a website shortcut by tapping share button in Safari and selecting add to home screen, rename
- To get to the top of a long page of content tap the title bar at the top of the screen
- Your iPad dock can hold 6 apps or folders! Tap, hold, drag to iPad dock
- Frozen iPad? Force restart by holding sleep/wake button and home button
- Add a period easily by hitting space bar twice.
- Add 1, 2, or 3 spaces by placing the corresponding number of fingers on the space bar.
- Shake your iPad to undo deletion of text, select undo. Shake your iPad to undo a paste.

Multitasking Gestures:

- 5 Finger pinch to close an app
- 4 Fingers up to reveal the multitasking bar or running apps (same as double tapping home)
- 4 Finger swipe left or right to switch between running apps
- Swipe 1 finger down the screen to go to the Notifications Center
- Keyboard split/unmount with ios5