

# KENTON COUNTY SCHOOL DISTRICT EXCUSED ABSENCE FOR EDUCATIONAL ENHANCEMENT REQUEST FORM

Please read KRS 159.035 prior to completing this request form. Note highlighted areas.

159.035 Participation in 4-H activities to be considered attendance – Excused absence for educational enhancement – Appeal of denial of excused absence – Exception for testing periods.

1. Notwithstanding the provisions of any other statute, any student in a public school who is enrolled in a properly organized 4-H club shall be considered present at school for all purposes when participating in regularly scheduled 4-H club educational activities, provided, the student is accompanied by or under the supervision of a county extension agent or the designated 4-H club leader for the 4-H club educational activity participated in.

2. Except as provided in paragraph (e) of the subsection, **a public school principal shall give a student an excused absence of up to ten (10) school days to pursue an educational enhancement opportunity determined by the principal to be a significant educational value, including but not limited to participation in an education foreign exchange program or an intensive instructional, experiential, or performance program in one (1) of the core curriculum subjects of English, science, mathematics, social studies, foreign language, and the arts.**

(a) **A student receiving an excused absence under this subsection shall have the opportunity to make up school work missed and shall not have his or her class grades adversely affected** for lack of class attendance or class participation due to the excused absence.

(b) Educational enhancement opportunities under this subsection **shall not include nonacademic extracurricular activities, but may include programs not sponsored by the school district.**

(c) **If a request for an excused absence to pursue an educational enhancement opportunity is denied by the school principal, a student may appeal the decision to the district superintendent**, who shall make a determination whether to uphold or alter the decision of the principal. If a superintendent upholds principal's denial, a student may appeal the decision to the local board of education, which shall make a final determination. A principal, superintendent, and local board of education shall make their determinations based on the provision of this subsection and the district's school attendance policies adopted in accordance with KRS 158.070 and KRS 159.150.

(d) **A student receiving an excused absence under the provisions of this subsection shall be considered present in school** during the excused absence for the purposes of calculating average daily attendance as defined by KRS 157.320 under the Support Education Excellent in Kentucky program.

(e) **A student shall not be eligible to receive an excused absence under the provisions of this subsection for an absence during a school's testing window established for assessments of the Commonwealth Accountability Testing System under KRS 158.6453 or during a testing period established for the administration of additional district-wide assessments at the school**, except if a principal determines that extenuating circumstances make an excused absence to pursue an educational enhancement opportunity appropriate.

Effective: July 13, 2004  
History: Amended 2004 Ky. Acts ch. 87, sec. 1, effective July 13, 2004. – Amended 1990 Ky. Acts ch. 476, Pt. IV, sec. 217, effective July 13, 1990. – Created 1960 Ky. Acts ch. 245, sec. 1.

School: \_\_\_\_\_ Student Name: \_\_\_\_\_

Date of Application: \_\_\_\_\_ Dates of Opportunity: \_\_\_\_\_ Sponsor Organization (where applicable): \_\_\_\_\_

Parent/Guardian Name, Phone number, Address: \_\_\_\_\_

Curricular Area: (Check one)  English  Science  Mathematics  Social Studies  Foreign Language  the Arts

Description of the significant educational value of this enhancement opportunity: \_\_\_\_\_

Academic Expectation: Students are responsible for all make up work during this absence. (see KRS159.035 (2)(a))

Parent/Guardian signature: \_\_\_\_\_ Date: \_\_\_\_\_

Principal Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Principal Denial: \_\_\_\_\_ Date: \_\_\_\_\_

Reason for denial: \_\_\_\_\_

Teacher Signatures: (I am aware that this student has been excused for purposes of an educational enhancement opportunity.)

(1) \_\_\_\_\_ (2) \_\_\_\_\_ (3) \_\_\_\_\_

(4) \_\_\_\_\_ (5) \_\_\_\_\_ (6) \_\_\_\_\_

Note (Upon Approval): For attendance record keeping and student grading purposes, the student above shall be considered present.  
KRS 159.035 (2) (d)