ESS is a program designed to help students who are failing, struggling, falling behind, missing assignments or in need of smaller group help with a subject area or concept. It is not a disciplinary or mandatory program. It is offered at school from **2:50 to 3:50**. Parents are responsible for picking their child up promptly at 3:50 p.m.

**ESS will be offered on Tuesdays, Wednesdays, and Thursdays from the mid-term point of the quarter until the end of a given quarter.**

The day prior to an ESS day, the ESS Coordinator for the team will step into the homerooms and ask if there are any students planning to stay for ESS the next day. Students planning to stay must respond affirmatively. In addition, before the ESS Coordinator will write that student’s name down as one who will be staying for services, the student must present to the teacher the unfinished assignments on which he/she will be working after-school. If the assignments are not in the student’s possession, he/she must collect them and revisit the ESS Coordinator. In this way, we can ensure that students are not attending without work to do; we can also appropriately prepare from a staffing standpoint for an accurate number of students who will be attending. The expectation for students during this valuable time will be that they attend with work to complete (or something specific with which they need help) and that they behave while they are there.

I give permission for my child, ____________________________________, to attend ESS during the 2013-2014 school year on an “as needed” basis (need only turn in once this year).

Parent Signature: ____________________________________________________________

Parent Phone Number: ____________________________

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**Emergency Contact 1**

Name ________________________________

Relationship __________________________

Phone # ______________________________

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**Emergency Contact 2**

Name ________________________________

Relationship __________________________

Phone # ______________________________