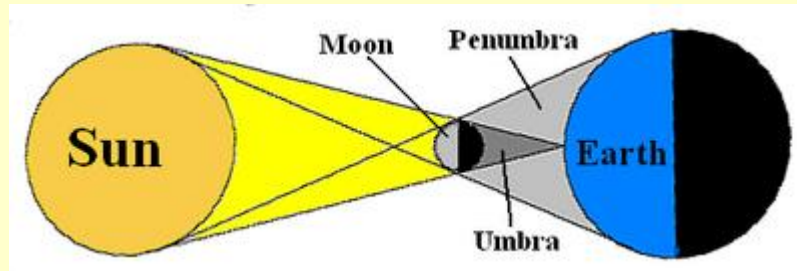


Kenton County Schools District Memo #4

August 14, 2017



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Brigance

Courtney Pitts

The Brigance window is right around the corner. **New implementers** are required to be trained through a 3 hour face to face training by a district trainer. Please let Courtney Pitts know if there is anyone in your building who still needs the 3 hour initial Brigance training.

ATTACHMENTS

- School Event-Field Trip
Form
DUKE Workshop/KY
NEED

Gifted/Talented Points of Contact

Malina Owens

Please email Malina the names of your G/T Lead teachers, as well as the names of the members of your G/T School Committee no later than August 25.

District Communication Plan

Jess Dykes

Last year, we made hard copies of the District Communication Plan for each student and asked for parents to return the completed form to schools. This year, we will not be sending any hard copies home with students. At the district level, we will communicate this plan through our district web page, Twitter, and district app.

The District Communication Plan is available on our website under 'Parents' at the top right corner. At the beginning of the school year, it will also be posted under 'news and announcements,' our Twitter page and our app for ease of access. There is a link available for parents to opt out of or make changes to Bright Arrow.

We are asking schools to communicate this plan through including the below link in your school newsletters and staff memos at various times throughout the year. Also, please print one copy of the District Communication Plan and have it as a visual reminder in the school front office.

Here is a link to the plan:

<http://www.kenton.kyschools.us/userfiles/12498/my%20files/district%20communication%20plan%20updated%208-17.pdf?id=59732>

Data and Security Breach Training- Repeat

Malina Owens

Employees will all be receiving (through email) a new state required training through SafeSchools that involves Data Security and Breach Notification. There are a total of 3 modules to this requirement. It will be on the Opening Day checklist, but we wanted to make you aware of it before you received the email and started wondering what it was. In case you are asked, it became a requirement through House Bill 5, KRS 61.931.

Prep Plus Math Info

Shawna Harney

Elementary Principals- Please see the following emails I sent as a result of the Prep Plus Math Parent Meeting. Please scan and send student information forms not already on file to me as soon as you receive. I will then scan and send to the middle schools to be on file as there as well. We want these on file in both offices by the time prep plus instruction starts on the 2nd day.

Middle School Principals- Please scan and send me the student information forms for the 8th grade math prep plus students. I will then scan and send to the high schools to be on file there as well. We want these to be on file in both offices by the time prep plus instruction starts on the 2nd day.

Communication Among Schools/Transportation Department Prep Plus Math- As you look ahead at your school calendar (field trips, district events, etc.) please remember to communicate with each other at the school level, as well as with transportation about the prep plus students. On any occasion in which the prep plus students will not attend math instruction due to a school and/or district event, the attached form will help communicate that to the involved schools and the transportation department.

If the absence is due to school approved field trip or school/district event, the principal or

KY NEED Project

Emily Giles

Back to School Greetings from Duke Energy and Kentucky NEED,

We are pleased to announce our Fall 2017 Kentucky NEED - Duke Energy Education Workshop. This professional development opportunity is for teachers in schools receiving electric service from Duke Energy.

There is **NO cost** to attend and **substitute reimbursement** is provided. Participants will receive NEED curriculum and the opportunity to receive NEED's Saving Energy at Home and School Kit, a \$450.00 value. Continental breakfast and lunch will be provided. (See attached information).

The workshop will be held at Receptions, 1379 Donaldson Highway, Erlanger, KY on Wednesday, October 18. Details and online registration can be found on the NEED Calendar of Events: [Erlanger Workshop](#).

Please share this opportunity with any N. KY educator you think might be interested in attending. If you have any questions or would like more information about the workshop OR the Home Energy Efficiency Kit, please contact me at kreagor@need.org.

Upcoming Events

2017-2018 Calendar		
Monday	August 14	SpEd Lead Teacher 12-4pm @ Twenhofel
Tuesday	August 15	Instructional Leadership @ Scott 8-4
Wednesday	August 16	All SpEd Trainings @ Dixie
Thursday	August 17	ARC Chairperson Training New: 11:45-12:45, Returning 1-3 @TW
Monday	August 21	Records Day
		Solar Eclipse- wear eye protection
Tuesday	August 22	PD Day #1
Wednesday	August 23	Opening Day/First Day for Students
Thursday	August 24	G/T School Committee List due to Malina Owens
Friday	August 25	PAYDAY- 1 st pay for 9 mo. employees
		Board invoices, Travel Reimbursement & Fundraisers due
Wednesday	August 30	Payroll Invoices Due
Thursday	August 31	All New Elementary Athletic Coordinators 4pm @ White's Tower
		Travel Requests and Field Trip forms for Sept agenda due @ NOON
Friday	September 1	September Board Agenda items due
Monday	September 4	Labor Day Holiday #1 No School
Tuesday	September 5	Principal Meeting 7:30-11:30
Wednesday	September 6	First Day of Preschool
Thursday	September 7	Asst. Principal Meeting 7:30-11:30
Friday	September 8	PAYDAY