



## RC Hinsdale PTA January 8, 2019 MEETING MINUTES

**Present:** Vice President of Membership Tiffany Strah, Treasurer Natalie Linstruth, Secretary Amie Wells, Principal Dr. Castleman, Assistant Principal Alex Fangman. Others in attendance; Sara Thompson, Emily Durstock, Jenny Bunnell, Tina Walter, Jamie McQuerry, Barbie Board, Katie Gibbons, Mary Ball, Beth King, Nancy Jackson, Laura Puitz, and Aimee Brown.

1. **Call to Order:** In the absence of PTA President Jared Powers, Vice President of Membership Tiffany Strah called the Meeting to order at 6:30 p.m. in the library of R.C. Hinsdale Elementary School on January 8, 2019.
2. **How do I stay informed/Next Meeting:** The next Meeting of the PTA will be held on February 12, 2019, at 6:30 p.m. in the Library at R.C. Hinsdale Elementary.
  - Facebook Page (RC Hinsdale PTA) - Like and share posts
  - Email blasts from Hinsdale
  - Twitter: @RCHPatriots
  - Join Remind 101: Text the following: @rchpta to 81010 for PTA Updates and information
  - Come to the PTA Meetings

Ms. Strah asked that information for Facebook be directed to her or Sara Thompson. Mr. Fangman takes care of Twitter, and the Hinsdale website.

1. **Approval of the Minutes:** Ms. Strah called for questions or corrections to the December 11, 2018, Minutes. **Upon motion of Ms. Bunnell, second by Ms. Bogard that the R.C. Hinsdale PTA Minutes be approved as presented. Motion carried unanimously.**
2. **Dr. Castleman's Corner:** Dr. Castleman reported that they are hoping to move into the secured entry space within the next couple of weeks. They are waiting on the floors to be completed. The floors have arrived but the glue has not. She noted that at the Site Based Committee Meeting they will be discussing MAP scores and test results. Dr. Castleman wanted to clarify an email that was sent out to Hinsdale parents to give more information on the school's allocations. She encouraged parents to direct their questions and concerns to the Principal's office. She noted that others can share incorrect information because they do not have all the facts. The best place to begin in order to get questions or concerns addressed is through the school's office. Dr. Castleman stated that the Hinsdale community is so supportive the we want their experience at Hinsdale to be the most positive that it can be. Dr. Castleman answered questions concerning the new entrance. The current office space will replace the workroom and the current workroom will become the VIP room. She added that they will get the conference room back in the hallway and the nurse will get a new space with a new bathroom but there will be no new classrooms. She noted that it is a nice space and we are very grateful. She added that parent volunteers will have a nice space as well which was very important.
3. **Approval of the Treasurer's Report:** Natalie Linstruth reviewed the Treasurer's Report. She noted that the art fair has negative expenses incurred from revenues last year. Art and Drama expenses are kept separate. Holiday shop items will be purchased before June. Popcorn Fridays has a large balance because the popcorn for the remainder of the year still needs to be purchased. Also a new popcorn machine was purchased. Spiritwear is showing a profit but is due to receive an invoice. Amazon Smile is at \$102.00 and a check for \$443.50 was received for box tops. **Upon motion of Ms.**



**King, second by Ms. Thompson that the Treasurer's report be approved as presented. Motion carried unanimously.**

**6. Committee Reports:**

- **Spiritwear** Ms. Bunnell reported that she is waiting to receive an invoice for the most recent shirt order. She continued that she is working with the 5th Grade teachers concerning the 5th Grade t-shirts. Dr. Castleman asked Ms. Bunnell what the turnaround time for an order was and on average how big the order is. Ms. Bunnell answered that it takes about ten days and on average there are about 300 shirts ordered.
- **Spring Carnival** There was nothing new to report. Spring Carnival will be April 6th and 7th. The spaghetti dinner will be from 4-7 p.m. on the 6th and the carnival will take place on the 7th from 2-6 p.m.
- **Special Events** Ms. Thompson reported that she is looking into putting together a putt putt golf night. Place to be determined.
- **Restaurant Night** Deweys Pizza night is February 11th.
- **Mother/Son Event** Ms. Brown reported that 154 tickets have been sold for the event and she expects that we should hit 170 and sell all of the tickets. She will be meeting with Mr. Powers to finalize plans. Ms. Brown asked Ms. Linstruth how she should pay the theatre.
- **Father/Daughter Event** The Father/Daughter dance will be held on Friday, May 10th, there was nothing new to report.

**7. Old Business:**

- Basketball Concessions still need volunteers to keep it running.
- Open Chair/Co-chair positions
  - Treasurer
  - Special Events
  - Muffins with Mom /Donuts with Dad

**8. New Business:** Ms. Linstruth pointed out that all money needs to go in the PTA safe. She added that she is finding checks in the wire bin. Ms. Bogard stated that when the PTA box is full it spills over to the wire bin. Ms. Linstruth advised that if an event has money coming in it needs to be picked up daily and if the safe is full money needs to be held in the office.

**9. Adjournment:** Upon motion of Ms. King, second by Ms. Jackson that the meeting be adjourned.