

**R. C. Hinsdale Elementary  
SBDM Council Meeting  
October 11, 2018**

**I. Roll Call**

**Members Present:** Teachers: Tricia Kiefer, Jami McQuerry, Katie Gibbons, Beth King,  
Parents: Angie Smith, Hui Pin Sepulveda, Gina Powers  
Principal: Dr. Angela Castleman  
Recording Secretary: Alex Fangman

**Members Absent:** Teachers:  
Parents:

**II. Opening Business:**

**a. Agenda Approval:** Dr. Castleman moved to amend the agenda and strike CSIP Phase I will be added to the next October meeting with CSIP Phase II and be replaced on this agenda with Kindergarten Cap Size. Beth King motioned to amend and Gina Powers seconded.

**b. September Minutes:** Mrs. McQuerry moved to have the minutes amended to state that she asked about the Administration completing a cap size waiver. It is also noted that Gina Trame needs to be changed to Gina Powers. Mrs. McQuerry also noted that she did not motion to close the meeting and it was clarified that Beth King moved to close the meeting. Angie Smith gave the first motion to approve the September minutes and Hui Pin Sepulveda seconded.

**c. Good News:** The SRO will begin on Monday Oct. 15th, construction continues as scheduled, The Fun Run Boosterthon has kicked off

**d. Public Comment:** No Public Comment at this time.

**III. Old Business**

**a. Committee Policy:** Dr. Castleman proposed that our Council Structure consist only of Ad Hoc Committees since it is not mandated to have standing committees by policy. Dr. Castleman proposed to have a revised policy to read at the next meeting in October and then possibly have a second read in November. Angie Smith gave the first motion and Hui Pin seconded.

**b. School Day Schedule Policy:** Kyle Chevalier convened the Ad Hoc committee on the Master Schedule last week consisting of a representative from each grade level and two parents. Nothing has been recommended to this date, but initial conversation was had on the potential changes to the schedule. The next scheduled meeting is next week to see where the representatives stand on recommendations and suggestions. Conversation was had over the wording of the policy, in particular the definition of what "school schedule" entailed in the charge of the committee. Dr. Castleman stated that the policy needs to be revised so that we do not end up missing the timelines again because of the timing. Jami McQuerry stated that she was not comfortable with changing the dates of the policy without having another policy to replace the current one. Beth King also felt that she did not want to change the policy without having another policy ready to replace it. It was affirmed that the current Ad-Hoc committee can make recommendations on changes to the schedule for the 2018-2019 school year. Katie Gibbons motioned to look at the policy for next month and Tricia Kiefer seconded.

**IV. New Business**

**a. KPREP results:** Dr. Castleman shared the successes of the KPREP assessment and that Hinsdale ranked 76/722 elementary schools in the state. Dr. Castleman also shared that Hinsdale was ranked as an “Other” school based on the Kentucky Accountability System.

**b. Kindergarten Cap Size:** Dr. Castleman discussed the staffing allocations for the 2018-2019 school year and the accompanying document. Dr. Castleman then explained the process of having a KG capsize waiver and what the committee would have to decide based on the allocations. Jami McQuerry expressed concerns about not having an official waiver to sign for being over capsize and Beth King also expressed concerns over this issue. Mrs. Gibbons expressed concerns over the fact that no KG teachers were represented at the meeting. The committee moved to wait to discuss this more at the November meeting, Angie Smith gave the first and Gina Powers seconded.

**c. Kindergarten Curriculum:** Dr. Castleman then presented the SBDM committee with the KG curriculum for their approval. Tricia Kiefer motioned to approve the curriculum and Beth King seconded.

**d. Enrollment numbers:** Dr. Castleman then shared that RC Hinsdale’s enrollment was at 592

**e. Budget Report:** Dr. Castleman then presented the budget for SBDM to review and brought to the Council’s attention the amount of money in Student Incentives. The committee then discussed possible ways to dispense these funds. It was proposed that this money could be used to buy grade level T-shirts. Dr. Castleman proposed to approve the budget pending questions raised about the grade level accounts. Beth King gave the first motion and Katie Gibbons gave the second.

**V. Adjournment:** Gina Powers motioned to adjourn the meeting and Tricia Kiefer seconded.